swift

Swift Advances plc

Please do the following
- fill in **all** sections using a ballpoint pen
- sign **all** sections marked ✗

DIRECT Debit

Instruction to your Bank or Building Society to pay by Direct Debit

Please send the completed form to:
Arcadia House, Warley Hill Business Park
The Drive, Brentwood, Essex CM13 3BE

Originators identification number

4	0	2	1	6	6

Name(s) of account holder(s)

Reference number

Bank/Building Society account number

Branch sort code

Instructions to your Bank or Building Society

Please pay Swift Advances plc Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with Swift Advances plc and, if so, details will be passed electronically to my Bank/Building Society

Name & full postal address of your Bank or Building Society

To The Manager — Bank/Building Society

Address

Postcode

Signed ✗

Signed ✗

Date

Banks and Building Societies may not accept Direct Debit instructions for some types of account

The Direct Debit Guarantee

This guarantee should be detached and retained by the Payer

DIRECT Debit

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Swift Advances plc will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request Swift Advances plc to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Swift Advances plc or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Swift Advances plc asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.